



To: San Francisco General Hospital & Trauma Center Hiring Manager:

This letter verifies that (printed applicant name) _____ has completed the following work hours listed below.

Possession of a valid permanent/temporary (including interim permit) California Registered Nurse License; AND

One (1) year of verifiable experience (equivalent to 2,000 hours) within the last three (3) years as a Registered Nurse in a Psychiatric Unit/Clinic and/or Mental Health Center OR

Completion of a senior preceptorship in psychiatric nursing

The above minimum qualifications reflect special conditions associated with the position(s) to be filled

Today's Date _____

Hospital / School Name _____

Number of hours worked within the last 3 years _____

Manager/ HR/ School Representative - Printed Name _____

Manager/ HR / School Representative - Signature _____

Manager/ HR / School Representative – Telephone Number _____

Thank you!